

GOVERNANCE

BOARD DECISION SHEET

INTEGRATION JOINT BOARD - TUESDAY, 9 OCTOBER 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Welcome from the Chair</u>	The Committee resolved: To note the information provided.		
2	<u>Members are requested to intimate any declarations of interest</u>	The Committee resolved: To note the declarations of interest intimated.	Governance, ACC	I Robertson
3	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	The Committee resolved: To agree to consider agenda item 17 with the press and public excluded.	Governance, ACC	I Robertson
4	<u>Minute of Board Meeting - 28 August 2018</u>	The Committee resolved: To approve the minute as a correct record.	Governance, ACC	I Robertson
5	<u>Matters Arising</u>	The Committee resolved: (i) to request that the Chairs of the Audit and Performance Systems Committee and Clinical and Care Governance	IJB	R Atkinson/Cllr C Imrie

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		<p>Committee discuss areas where the remits of their committees overlap to ensure alignment and reduce duplication; and</p> <p>(ii) otherwise note the information provided.</p>		
6	<u>Draft Minute of Clinical and Care Governance Committee - 4 September 2018</u>	<u>The Committee resolved:</u> To note the draft minute.		
7	<u>Draft Minute of Audit and Performance Systems Committee - 11 September 2018</u>	<u>The Committee resolved:</u> To note the draft minute.		
8	<u>Business Statement</u>	<u>The Committee resolved:</u> <p>(i) to remove item 4 (Board Development Work), item 7 (Primary Care) and item 12 (Prescribing) from the Statement;</p> <p>(ii) to agree that a dedicated update on prescribing would be provided to the Board within the regular Finance Report; and</p> <p>(iii) otherwise note the Statement.</p>	<p>Governance, ACC</p> <p>Chief Finance Officer</p>	<p>I Robertson</p> <p>A Stephen</p>
9	<u>IJB Meeting Dates 2019-20</u>	<u>The Committee resolved:</u> <p>(i) to approve the IJB meeting schedule for 2019-20;</p> <p>(ii) to approve the stand-alone developmental workshop schedule for 2019-20;</p>	Governance, ACC	I Robertson

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		<p>(iii) to instruct the Chief Officer to publish the IJB meeting schedule on the Partnership's website; and</p> <p>(iv) to instruct the Chief Officer to make appropriate arrangements for Members with mobility issues to ensure they can attend Development Workshop sessions out with the Health Village.</p>	<p>Chief Officer</p> <p>Chief Officer/ACHSCP</p>	<p>S Ross</p> <p>S Ross/S Gibbon</p>
10	<u>Strategic Risk Register Review</u>	<p><u>The Committee resolved:</u></p> <p>(i) to endorse the revised risk appetite statement;</p> <p>(ii) to endorse the revised risk register;</p> <p>(iii) to instruct the Chief Officer to capture risks relating to the Brexit transition process within the Risk Register and to report this update to the Board's next meeting;</p> <p>(iv) to instruct the Business Manager to populate gaps within the Risk Appetite Statement relating to Commissioned and Hosted Services and report this to the next meeting of the Audit and Performance Systems Committee;</p> <p>(v) to agree that the Audit and Performance Systems Committee would escalate a risk to the IJB if the Committee agreed that any risk rating within the Strategic Risk Register should be increased;</p> <p>(vi) to instruct the Chief Officer to develop a communication plan which would inform service users and stakeholders of the Board's approach towards risk management; and</p>	<p>ACHSCP</p> <p>Chief Officer/ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p> <p>Chief Officer</p>	<p>M Allan</p> <p>S Ross/M Allan</p> <p>M Allan</p> <p>M Allan</p> <p>S Ross</p>

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		(vii) to agree to review the Risk Register on an annual basis.	ACHSCP	M Allan
11	<u>Medium Term Financial Strategy Narrative Review</u>	<u>The Committee resolved:</u> (i) to note the updated elements of the Medium-Term Financial Strategy; and (ii) to note that a further report on the Medium-Term Financial Strategy would be brought back to the IJB in February 2019.	Chief Finance Officer	A Stephen
12	<u>Winter Plan Sign Off</u>	<u>The Committee resolved:</u> (i) to approve the 2018-19 Winter Plan ACHSCP and instruct the Chief Officer to send the Plan to NHS Grampian for inclusion in the Grampian-wide Winter Plan; (ii) to endorse the review arrangements for the ACHSCP Winter Plan for over the 2018-19 winter period; and (iii) to note that regular updates on the implementation of the Winter Plan would be provided to the Clinical and Care Governance Committee.	Chief Officer/ACHSCP ACHSCP	S Ross/K O'Brien K O'Brien/S Gibbon – for CCG Forward Planner
13	<u>Disabled Adaptations</u>	<u>The Committee resolved:</u> (i) to note the current situation with regards to managing Disabled Adaptations in the various tenures and their responsibilities for this delegated		

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		<p>function;</p> <p>(ii) to instruct the Chief Officer to explore the possibility of having service user representation on the Disabled Adaptations Group; and</p> <p>(iii) to note that progress updates and assurance on disabled adaptations would be reported to the Clinical and Care Governance Committee on a regular basis.</p>	<p>Chief Officer/ACHSCP</p> <p>ACHSCP</p>	<p>S Ross/A MacLeod</p> <p>A MacLeod/S Gibbon – for CCG Forward Planner</p>
14	<u>Strategic Plan Review</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the draft Strategic Plan;</p> <p>(ii) to agree for a draft consultation version of the Strategic Plan 2019-2022 to be presented to the next IJB meeting;</p> <p>(iii) to request that Members submit any editorial issues to Kevin Toshney ahead of publication of the Consultation Draft;</p> <p>(iv) to request that more emphasis on prevention and empowering patients/service users be included within the Consultation Draft;</p> <p>(v) to request that more detail on staff development and the Ethical Care Charter be included within the Consultation Draft;</p> <p>(vi) to review the table on p155 with a view to making it easier to understand for all</p>	ACHSCP	K Toshney

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		<p>readers; and</p> <p>(vii) to request that greater references are made to health inequalities and Aberdeen City Council's Anti-Poverty Strategy within the Consultation Draft.</p>		
15	<u>Localities Update</u>	<p><u>The Committee resolved:</u></p> <p>(i) to instruct the Chief Officer to review the locality structure and consult with relevant stakeholders and staff on the proposal to move from a four to a three-locality model and report back to the IJB on 26th of March 2019 with the results of this review and consultation along with the new Strategic Plan once finalised; and</p> <p>(ii) to request the Chief Officer to provide further information to Jim Currie on the potential implications for staff if the Board agreed to adopt a three-locality model.</p>	Chief Officer	S Ross
16	<u>Rosemount Medical Group Update</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the actions as outlined in this report for the transfer of patients from Rosemount Medical Group (RMG) to other practices and instruct the Chief Officer to implement the changes;</p> <p>(ii) to agree to incur expenditure of up to £144,026, to be funded from the Primary Care Reserve Fund;</p>	<p>Chief Officer</p> <p>ACHSCP</p>	<p>S Ross</p> <p>L McKenna</p>

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		<ul style="list-style-type: none"> (iii) to make the Direction, as attached at appendix A, and instructs the Chief Officer to issue the Direction to NHS Grampian; (iv) to instruct the Rosemount Project Team to consider accessibility issues for patients being transferred to new GP practices; and (v) to thank GP practices, First Bus and public sector partners for supporting the Partnership during this challenging time. 	<p>Chief Officer</p> <p>ACHSCP</p>	<p>S Ross</p> <p>L McKenna</p>
17	<u>Mental Health Commissioning</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to approve the re-provisioning of the balance of accommodation for people with mental health and substance misuse issues from residential care to support living services; (ii) to approve the ongoing exploration of all identified options in para 3.4; and (iii) to wish Claire Wilkie well on her retirement. 	ACHSCP	C Wilkie
18	<u>Bon Accord Care Review - Verbal Update</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to note the verbal update from the Chief Officer; and (ii) to agree that updates from the Chief Officer would become a standing item 	Chief Officer	S Ross

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		on future IJB agendas.		

If you require any further information about this decision sheet, please contact Iain Robertson, 01224 522869 or iairobertson@aberdeencity.gov.uk